

# Integrated Project Management and Collaboration



## As-One® Sneak Peak - Release 7

As-One Release 7 is now available. This release will provide many minor enhancements and several major enhancements to improve the way project teams can manage and collaborate on project work. Release 7 will include changes to the “look and feel” and will include changes in the navigation of the application. It is important that existing As-One users are aware of these changes before the release is published to production. Detailed release notes will be included with the release in December. The purpose of this document is to provide preliminary insight to all As-One users. The following provides a brief list of the major features coming in Release 7:

- **Improved Reporting** – As-One already includes reporting capabilities. We are expanding this capability with the integration of Crystal Reports®. Release 7 will be delivered with a set of canned grid, graphical, and dashboard reports that will support senior management, project management, and team member reporting needs. In addition, you will have the capability to request additional reports from As-One support, if the canned reports do not fit all of your needs. All of the data that is needed to understand the health of your projects is already in As-One. We are now providing a powerful way to make it available in a format that you need!
  - **Custom Fields** – Release 7 will include the capability to create custom fields for any area to allow gathering and tracking of information that is not already provided. Administrators will now be able to extend the As-One database to allow As-One to fit better within their organization. An administrator can create custom field types, which are essentially data types that can be reused as choices in custom fields. For example, the administrator can create a custom field type of red, yellow, and green. That type can then be reused as choices in radio buttons, choice boxes, check boxes, and lists. Custom fields can be attached to one or multiple areas of As-One. For example, you can create a custom field that has a choice box with the label of “Status” with the choices of red, yellow, and green; and attach the Status choice box to Work Products, Actions, and Discrepancies.
  - **Auditing and Versioning** – Release 7 provides detailed tracking capabilities of changes to all information on a project. All items such as actions, work products, tasks, and events have a check out feature that allows members to lock out specific records while they are working on them and then check them back in for project viewing when they are complete. As-One maintains a history of all information so that team members can revert back to a previous version, if desired. Release 7 tracks and provides the capability for members to read the specific changes in each version. Auditing and versioning is an important feature that will change the way users update items in As-One. A user will not have the ability to edit an item (action, task, work product, event, discrepancy) until the item is checked out first.
  - **Categories Anywhere** – As-One currently provides a powerful capability to categorize best practices, lessons learned, process standards, and project documentation using folders in the Knowledge Library, making information easy to find. Release 7 will extend this capability to all of the project areas in As-One. Team members will have the capability to categorize things like actions, work products, tasks, events, risks, requirements, discrepancies, and change logs in a hierarchical folder structure. Users will be able to browse by category to find related records regardless of the portal that originated the record. Finding things will be a snap.
  - **Attachment Lists** – Previous As-One list pages such as Work Products, Discrepancies, and Actions only included a list of items. The capability did not exist to allow viewing of a list of document attachments associated with the items in the list. To access an attachment, you were required to click on each individual item to view and access the attachment(s) for that item. Release 7 now includes the capability to view, filter, and access all attachments directly from the list pages.
  - **Improved Sharing/Hiding** – As-One currently provides the capability to include teams to share specific items making the items unavailable for unselected teams. This capability has been expanded to allow the selection of teams you wish to “exclude” from sharing specific items, in addition to the existing “include” approach. In addition, you have the capability to select multiple items directly from the list pages to set the sharing privileges. Finally, you can now set sharing privileges at the category (folder) level to share or hide all items within that folder.
- **And much more – contact us to arrange a Demonstration.**



**As-One New Product Development** defines the difference between Project Survival and Enterprise Success

Daily project stress and diverse changes demands flexibility and customization, As-One PMO development initiatives will enhance your processes, leverage ANSI/EIA-748 for EVMS, and monitor the health of your projects that will improve the bottom line.

What's coming in As-One?

- Enhance the "Platform" concept that allows you to customize for your detailed needs.
- Internationalization features to support multiple languages, currency, and date/time formats.
- Use wizards to allow easier entry of items.
- Use As-One off line, allowing you to synchronize work with the main As-One server.
- Open and save documents into As-One directly from Word and other WebDav clients.
- Utilize an ANSI/EIA 748-compliant earned value management system for more accurate analysis and reporting.

## As-One Enterprise Licensing

As-One Enterprise eliminates the hassle of having to track the number of As-One users and buying more seats each time you have a new project. As-One Enterprise has no cost per user and is designed to be a single line item that includes what you need to get started; like training and roll out support.

Shrink Wrap involves a one-time license fee followed by maintenance due on each anniversary.

**As-One Enterprise** is only one of our three product offerings. Check out our **As-One Small Business** and **As-One Click Wrap** options.

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**Increase your return on investment with As-One today.**

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[Contact us](#) for the latest pricing information:

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